

# Shorewood Hills Roof Replacement Process. Owners should advise Shorewood Hills of these projects

Date Completed	Step	Roles and Responsibilities			Notes
		Home Owner	Shorewood Zoning	Property Manager	
	<b>Building Phase</b>				
	<b>Impact Fee Assessment</b> The Shorewood Zoning Committee determines any Impact Fees and bills the owner accordingly (usually dumpster fees)		✓		
	<b>Contractor Guidelines &amp; Site Plan Review</b> Property Manager and the owner/contractor meet to review the Shorewood Contractor Guidelines and building logistics with the Property Manager before roof replacement can begin.	✓		✓	

Property Address: \_\_\_\_\_

Owner: \_\_\_\_\_ Contact: \_\_\_\_\_

Contractor: \_\_\_\_\_ Contact: \_\_\_\_\_